MAT123 recitation outline

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**office** Physics D101. This office is difficult to find. Please make time to find it.

**office hours** TBA

**Homework**

For each week, the professor has already assigned homework (can be seen on the course webpage http://www.bbernmath.com/). It is strongly suggested that you attempt and complete this homework each week. It is your responsibility to make sure you have understood all the material in the homework. To facilitate this, you should discuss with other students from recitation and ask lots of questions (you are invited to make ample use my office hours and the MLC for this). Each week, we will discuss difficulties with the previous week’s homework and also have a quick look at the next week’s homework, so that you know where to start.

**Quizzes**

Each week in recitation, we will have have a 10-15 minute quiz. The quiz will be two or three questions heavily based on the homework from the previous week. The use of calculators will not be permitted on quizzes, however the numbers will all be setup so that you will not need one. Solutions to the quizzes will be posted on my website once the quizzes have been graded. Your quiz will be returned to you the following week.

**Grading Scheme**

Recitation is worth 20% of your grade. The quizzes will be worth 18% of your grade and the last 2% is for participation in recitation.
Missed Work

There will not be make up quizzes except in extenuating circumstances. If it is a planned absence, please contact me before the quiz in question so that we can set up an alternative.